

Call for Presenters

2003 MBEA Summer Conference

University Plaza Hotel, Springfield, MO

July 21-24, 2003

2003 Theme:

Business Education . . . A Career Connection

You are invited to submit a proposal for a presentation at the 2003 Missouri ACTE/MBEA Summer Conference. Your presentation may be a one-hour concurrent session (demonstration, lecture, panel, or interactive discussion), a 30-minute roundtable (presented 4 times), or a two-hour hands-on computer lab. The following topics are suggested to assist you with ideas for your proposal. Topics are not limited to this list; all proposals will be considered. Conference attendees enjoy hearing about successful experiences, activities, courses, and other information of instructional value. Handouts should be provided in each session.

Technology: Multimedia, desktop publishing, Web design, network administration, Internet activities, Palm Pilots, e-business, voice recognition/ handwriting, and any other new technology	Curriculum: Performance-based assessment, bulletin board ideas, middle school business education, curriculum development, field trips, interaction with business/industry, teacher resources, and others
Business Education Content Areas: (Tips, Activities, Resources, Projects): Keyboarding, business technology, computer applications, business law, accounting, computer programming, finance, introduction to business, desktop publishing/multimedia, and others	Personal & Professional Development: Classroom management, careers, organizational skills, business etiquette, stress management, teambuilding, creativity, motivation, and others
Computer Lab Sessions: Dreamweaver, Flash, FrontPage, Adobe Photoshop, Intermediate Access, Microsoft Office XP, Windows XP, Web Page Design, QuarkXPress, and others	Miscellaneous: FBLA chapter management, FBLA activities & projects, fundraising, working with advisory boards, promoting programs, and others

Complete the Presentation Proposal Form on the back of this page and return it to Linda Sullivan, Business Education, DESE, P. O. Box 480, Jefferson City, MO 65102 or fax it to Linda Sullivan at 573-526-3992.